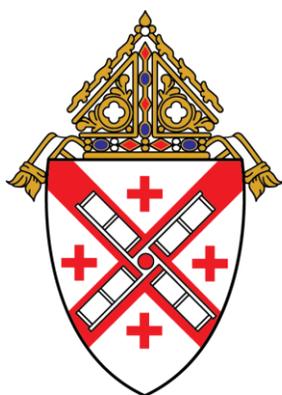


A Guide for Pastors and *Revive* Teams





ARCHDIOCESE
of
NEW YORK

A Message from Cardinal Dolan

Fall 2016
Year of Mercy

Dear friends in the Lord,

As you know, over the past several years we have faced many challenges here in the Archdiocese of New York. Many of you are very familiar, with some of the closures and mergers that came out of *Pathways to Excellence* and *Making All Things New*, the strategic plans for our schools and parishes, respectively.

As painful as those processes were, they were vital to ensure that we had the resources – both financial and pastoral – to minister to the 2.6 million Catholics of the Archdiocese of New York. With both of those initiatives somewhat behind us, I want to focus on the reason we do all this: to bring ourselves and others closer to Jesus and His Church!

We want to put our resources and energy into making sure people hear quality preaching and are invited to the Sacraments to keep their faith front and center in their daily lives. Allow me to introduce our archdiocesan-wide mission and evangelization program, intended to do just that, which we are calling *Revive: Faith Every Day*.

This program will take place in every cluster of the archdiocese, and allow for people of steadfast faith, wavering faith, or those curious about the faith, to re-engage with the Church. We even have special programs to introduce the concept to children. The strategy is similar to the *parish missions* many of us can remember from the past. *Revive* centers on Jesus, alive in His Word, His Sacraments, His Church.

Please continue to read the manual to learn more about what we hope to accomplish together with this exciting new initiative, and join me in prayers for a successful next two years.

With prayerful best wishes, may I remain,

Faithfully in Christ,

A handwritten signature in blue ink that reads "+ Tim. Card. Dolan". The signature is written in a cursive style.

Timothy Michael Cardinal Dolan
Archbishop of New York

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Introduction

In the fall of 2016, the Archdiocese of New York will introduce *Revive: Faith Every Day*. It is designed to provide each parish cluster with a unique opportunity for Catholics to share and grow in the faith. Taking into account the varied cultural and demographic circumstances of individual parish communities, we have gathered various religious communities and archdiocesan offices to facilitate the various upcoming *Revive* missions.

Committee Staff

Revive Planning Committee

Fr. Bob Bubel	Pastor, St. Mary, Kinston
Fr. Tom Devery	Pastor, Our Lady Star of the Sea, Staten Island
Fr. Librado Godinez	Pastor, St. Thomas Aquinas, Bronx
Fr. Joe LaMorte	Pastor, St. Gregory Barbarigo, Garnerville
Fr. Sebastian White, O.P.	Chaplain, NYU Catholic Center
Msgr. Gregory Mustaciuolo	Vicar General / Chancellor
Dr. Daniel Frascella	Director, Adult Faith Formation
Channon Lucas	Vice Chancellor
Eileen Mulcahy	Director, Pastoral Planning
Bridget Cusick	Berlin Rosen
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Matt Tepper	Berlin Rosen

Subcommittees:

Group research

Msgr. Gregory Mustaciuolo	Vicar General / Chancellor
Channon Lucas	Vice Chancellor
Eileen Mulcahy	Director, Strategic Pastoral Planning
Joseph Zwilling	Director of Communications
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Religious Education

Sr. Joan Curtin	Director, Catechetical Office
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Ela Milewska	Director, Youth Ministry Office

Music Ministry

Br. Tyrone Davis, C.F.C.	Black Ministry Office-Pierre Toussaint Guild
Dr. Kim Harris	Liturgical Consultant, Office of Black Ministry
M. Roger Holland II	Liturgical Consultant, Office of Black Ministry
Dr. Jennifer Pascual, D.M.A	Director of Music, St. Patrick's Cathedral

The Archdiocese of New York

We are:

One of the largest and most diverse in the country

Home to more than 2,600,000 Catholics

Spread across 10 counties, 4,700 square miles

Served by 10,000 catechists,

394 active diocesan priests

319 permanent deacons

811 religious men and women

Serving 1 Lord

In 1 Church

Together we seek to revive our Faith every day

*These figures are representative of the year 2015

Revive goals

In the Gospel of Matthew, Jesus commissions the apostles to “Go and make disciples...” providing the Church with its fundamental mission. Recognizing that our diverse population contains people at various stages of their spiritual journey, *Revive* seeks to provide an opportunity for everyone to take a step closer to Christ by experiencing His grace and love through the preaching of His Word.

Goals for *Revive*:

- Facilitate a personal encounter with Jesus Christ for all attendees
- Create a warm and welcoming environment for those who may not regularly attend Mass
- Inspire the desire for the celebration of the Sacraments
- Encourage the development of ministry leaders throughout parishes
- Foster a sense of community among parishes in each cluster
- Connect each parish member with the various resources that the archdiocese has to offer.

Revive timeline

The *Revive* Planning Committee began meeting in June 2015. The provincials of the religious orders who will be preaching have also been consulted on a regular basis for their input and expertise. Additional feedback was received by archdiocesan ministry leaders. The result of this planning process is a two-year schedule that begins with team trainings in September 2016 and the first *Revive* mission in November 2016. The *Revive* calendar for 2016-2017 is found in Appendix A.

September–October 2016

Lay witness training and commissioning

November 2016

Revive Pilot Sullivan County & Orange County (I)

Revive Pilot Putnam/Dutchess

December 2016

Revive Pilot Manhattan

Revive Pilot Staten Island (I)

January – February 2017

Revive Manhattan

March 2017

Revive the Bronx

April 2017

Revive Staten Island (II) & Yonkers

May

Revive Westchester County

Revive Rockland County

June 2017

Revive Orange County (II) & Ulster/Dutchess

The importance of registration

The *Revive* missions are open to all, but we require online registration at www.FaithEveryDay.com ahead of time for the following reasons:

- Parishes can confirm contact information for existing parishioners and update their database to include new attendees
- The host parish will have a more accurate estimate of attendance for planning purposes
- Parishes can learn more about the interests of the participants, assisting in their evangelization efforts
- Children's missions can be better managed

Frequently Asked Questions

- 1. What is a cluster?**
A cluster is a grouping of 4 or 5 parishes within a region. Clusters were formed as a result of *Making All Things New* to create stronger, more active and vibrant parishes.
- 2. Why are religious order priests leading the *Revive* missions?**
We have asked our brothers from various religious communities to lead the *Revive* missions due to their specialization in preaching parish missions. The communities that volunteered are: the Paulists, Salesians of Don Bosco, Vincentians, Franciscans, Dominicans, Augustinians, and Incarnate Word.
- 3. Why should I attend this event? I am already involved in two ministries.**
Revive is a great opportunity for Catholics to hear the preaching of God's Word and to be touched by the story of someone else's faith journey. It's also an opportunity for those in ministry to take a break from serving and to receive God's grace in a special way.
- 4. Why should I attend this event? I only come to church when I can make it.**
Revive is an opportunity to learn more about God's love and hear about other people's journeys. Have you wondered about the purpose that God has for you? The *Revive* speakers will talk about God's call for each of us.
- 5. Where is it going to be held? *Revive* will be held at every cluster in the Archdiocese of New York. If there isn't one in your parish, there will be one in a nearby parish. Visit www.FaithEveryDay.com to find one near you.**
- 6. Who is involved in *Revive*?**
Each *Revive* mission will be coordinated by a team. The team consists of a religious order priest, a parish priest, lay volunteers from the cluster, a coordinator of religious education, a music director, and two laypeople who will give witness talks.

Structure of *Revive*

- *Revive: Faith Every Day* will be held at a designated host parish of every cluster
- Music and children's religious education may be arranged through the collaboration of the *Revive* team members of the cluster, with guidance from corresponding archdiocesan leaders
- Each participating religious order provincial will choose how many members of his religious community to assign to each mission
- Religious order priest/s will preach on the first and second nights of the mission
- Religious order priest/s will coordinate their travel. Accommodations will not be required of parishes

Revive Daily Program

First night of *Revive*

Times listed are approximations

Church opens 5:30PM for adoration/quiet reflection

6PM mission begins

- Opening hymn (5 minutes)
- Welcome (2 minutes)
- Scripture reading (3 minutes)
- Reflection from religious order (20 minutes)
- Combined choir piece (5 minutes)
- Reflection on readiness for mission (2 minutes)
- Reflection from lay witness (10 minutes)
- Closing prayer (3 minutes)
- Closing hymn (5 minutes)
- Confessions available

Second night of *Revive*

Church opens 5:30PM for adoration/quiet reflection

6PM mission begins

- Opening hymn (5 minutes)
- Welcome (2 minutes)
- Scripture reading (3 minutes)
- Reflection from religious order (20 minutes)
- Combined choir piece (5 minutes)
- Reflection from lay witness (10 minutes)
- Examination of conscience (5 minutes)
- Closing prayer (3 minutes)
- Closing hymn (5 minutes)
- Sacrament of Reconciliation (20 minutes)

Third night of *Revive*

Church opens 5:30PM for adoration/quiet reflection

6PM mission begins

- Mass
 - Primer for the Sacrament of the Anointing
 - Sacrament of the Anointing
 - A special closing prayer/benediction

The *Revive* mission communication plan

The archdiocese will provide the materials listed below to promote *Revive* in each parish.

- **PULPIT AND BULLETIN ANNOUNCEMENTS** - Used each weekend according to the communications timeline.
- **PRAYERS OF THE FAITHFUL** - Some suggested Prayers of the Faithful are provided for use each weekend; you may, of course, supplement them.
- **POSTERS** - These should be displayed in the church foyer and other prominent areas. Please place in strategic areas around the church as soon as they are received.
- **REVIVE WEBSITE** - www.FaithEveryDay.com. The *Revive* website provides parishioners the ability to find the parish near them hosting a *Revive* mission. The *Revive* teams will be able to download marketing items, such as pulpit announcements, the *Revive* logo, photographs, bulletin inserts, and letters from a secure area of the website.
- **COMMENT CARDS** - These cards are used on the second night of *Revive*. They will take feedback on the event in addition to ask what types of events and ministries they are interested in.
- **OTHER MATERIALS** - A backpack letter for Catholic school students and parents will be provided; a video from Cardinal Dolan promoting *Revive* will be available.

The *Revive* mission communication timeline

Each *Revive* team can utilize the above materials in the following suggested timeline:

Four Weeks Prior to *Revive*:

- Bulletin insert
- Pulpit announcement
- Prayers of the Faithful
- Email with graphics (from whom/to whom?)
- Lay leader/s talking points

The archdiocese will provide sample language and art, as applicable.

The archdiocese will provide the following to clusters:

- Poster

The archdiocese will execute the following:

- A series of shareable social media items tailored for various groups: families with children and single adults

Sunday Prior to *Revive*:

- A lay team member to make announcements at the most attended Mass at each parish (where possible)
- Team members giving more information and taking sign-ups at the back of the church as people exit (where possible)

Sunday Post *Revive*:

- A “thank you” to all participants to be read at pulpit

The archdiocese will provide suggested talking points

- Mailing or emailing of “thank you/invitation letter” to all participants with upcoming parish events and ministry opportunities, with a card to return to their parish regarding their interests

The archdiocese will provide a form postcard and sample email

- Individualized phone and email follow-up to those who signed up for parish events or ministries

Additional Tips:

- Encourage team members to talk about *Revive* and personally invite friends, family, and others to join in
- Following up after the event and inviting them to parish events and opportunities in a personal manner (personal emails, phone calls)

Suggested Prayers of the Faithful for *Revive*

Announcement Weekend #1

- For the continued spiritual renewal of ourselves and our community, especially as we prepare for our three-day *Revive* mission. That we always recognize and respond to God's continuing desire to be with us. We pray to the Lord.
- That the Lord will prepare our hearts and minds to receive His love and mercy in a most special way during the upcoming *Revive* mission. We pray to the Lord.

Announcement #2

- For those who may be experiencing spiritual struggles or questioning their faith, as well as those who have left the Church. That the upcoming three-day mission may be an opportunity for them to rediscover God's love and the warmth of our community. We pray to the Lord.
- For the parishioners coordinating the upcoming *Revive* mission in our cluster, that the Holy Spirit may guide them and inspire them in their interactions and planning. We pray to the Lord.

Announcement #3

- For those of us gathered at this Mass, that our three-day mission may be an occasion for us to grow even closer in our relationship with Jesus Christ. We pray to the Lord.
- For our religious order priests who will be preaching at the various *Revive* missions, that the Holy Spirit inspire and guide them as they prepare for the missions. We pray to the Lord.

Announcement #4 (Sunday before *Revive*)

- That the people of (_____) Parish will prayerfully consider attending our three-day *Revive* mission. We pray to the Lord.
- For the team members, volunteers, and all who attend – that they may be filled with the Holy Spirit and come away from the experience with a renewed sense of hope and peace. We pray to the Lord.

Suggested pulpit script from the pastor

The upcoming three-day *Revive* mission is a great opportunity for those of you here today to receive an additional spiritual boost that we hope you'll take advantage of by attending. We are blessed in this archdiocese to have a number of religious orders, and many of them excel at preaching and will be breaking open God's Word for us in a way that is relevant to our life experiences. It is also an opportunity to pray and sing together, and to hear the faith journeys of our brothers and sisters in Christ.

We especially want to encourage you to think about inviting someone – a friend, a family member – who might be reluctant to join you here at Mass. Ask them to come on the first or second day and just experience what *Revive* has to offer. There will be something for everyone to reflect on. This is a special opportunity for everyone across the archdiocese to join in a shared effort to renew ourselves and our community – I, your pastor, hope to see you there!

Bulletin announcements and inserts

Bulletin Announcements and/or Inserts should be used each weekend. You can download full color/ high-resolution bulletin inserts from the password protected area of the *Revive* website.

Announcement Weekend

This fall, the Archdiocese of New York will launch an exciting mission and evangelization program called *Revive: Faith Every Day*, throughout the parish clusters. The three-day program will be led by a priest from one of our religious communities that specialize in preaching missions. It will be held on Monday-Wednesday from 6pm-7pm. Mark your calendars! You don't want to miss it!

Announcement #2

Coming to Mass every Sunday, but still feel a longing for more? Come join us for an evening of reflection on God's love and to understand His plan for us. The three-day *Revive* mission will be held on _____ at _____. Please visit www.FaithEveryDay.com for more information and to register.

Announcement # 3

Looking forward to *Revive*? We are too. We encourage you to bring a friend. Invite a neighbor, a cousin, or coworker. Our evenings of reflection will be on Monday-Wednesday from 6pm-7pm. Please visit www.FaithEveryDay.com for more information and to register.

Announcement # 4 (Sunday before *Revive*)

Revive is here! Join us this Monday through Wednesday at _____ to hear God's Word preached, listen to the faith journey of others, and experience God in prayer and the sacraments. There is still time to register at www.FaithEveryDay.com. Registration is preferred, but all are welcome!

Downloading from the website

To access *Revive* materials, please go to www.FaithEveryDay.com. The *Revive* website is an excellent source of information that compliments this manual. Team members will be able to download:

- Traditional bulletin inserts
- Supplemental bulletin inserts
- Parish posters
- *Revive's* Guide for Pastors and Team
- Suggested pulpit announcements (for lay volunteers and pastors)
- Spanish versions of all materials

Sample thank you/invitation letter from pastors to *Revive* participants

Date

Name
Address
City, State Zip

Dear _____:

Thank you for your recent participation in our *Revive* mission. I hope you found it to be insightful and spiritually refreshing, and I would like to take this opportunity to let you know of a few upcoming parish events.

The Handbell Choir new member rehearsals (this Sunday after 11am Mass)
Lenten Bible Study series (Tuesdays at 7pm)
Liturgical Dance night of reflection (after 5pm Mass every 3rd Saturday of the month)

The people of the Archdiocese of New York are united by faith and committed to living out God's call in our daily lives. We are truly the Body of Christ, and your participation in our parish helps strengthen and foster that truth. I hope you will come to some of our upcoming events and worship with us.

Sincerely,

Pastor

The *Revive* team

You are Key to the Success of *Revive*! The *Revive* Team includes:

Cluster Captain

The cluster captain is a parish priest from the cluster. He is the main contact person for pastors and priests of the cluster, the religious order priest assigned to the *Revive* mission, and the archdiocesan *Revive* mission team.

Religious Order Priest (Preacher)

The religious order priest will lead a 20 minute reflection based on the theme (Purpose) on the first and second nights of the *Revive* mission. He will also preach at Mass on the third day.

Pastors

The pastor of each parish in the cluster is encouraged to attend each night of the *Revive* mission along with other clergy. The pastor of the host parish will be the main celebrant at Mass on the third night of the mission.

Parish Chairs

Parish chairs are the lay men and women of each parish who will be invited to promote and collaborate in the execution of the mission at the designated parish.

Catechist/Teacher (DRE/CRE)

The catechist or teacher for the mission may be the director or coordinator of religious education for the host parish or a Catholic school teacher. We invite him/her to lead the accompanying children's mission. Curriculum and materials will be posted on the *Revive* website.

Combined Choir Chair

In order to encourage the sense of community within clusters the combined choir will include singers from the various parish choirs. They will be led by the choir chair (a cantor or music ministry leader appointed by the cluster captain). Choir chairs of each of the *Revive* missions will be invited to a meeting at St. Joseph's Seminary (Yonkers) prior to the start of *Revive*.

Lay Witnesses

The lay witnesses have been recommended by pastors and parish priests to share a 6-10 minute reflection on their journey with Christ. There will be one lay witness talk on the first and second nights of *Revive*.

Lay Volunteers

Lay volunteers are welcomed from each parish of the cluster. They will be responsible for coordinating the logistics at the church (space for children's mission, registration table, parking, etc).

Ushers

Lay volunteers of cluster parishes who will assist in directing and accommodating participants throughout the *Revive* mission.

Suggested checklist for *Revive* team members

Cluster Captain

- Inform pastors and priests of other parishes within the cluster of the *Revive* mission date
- Contact religious order priest assigned to mission
 - Confirm mission date, time, location with religious order priest
 - Inform religious order priest of team participants
- Suggest location for mission (parish and room for children's mission)
- Contact catechist/teacher for children's mission (preferably of host parish)
 - Inform them of the curriculum for the mission on the *Revive* website
- Contact cantor/choir for mission
 - Select lead music director
 - Inform them that they will be singing in a combined choir with neighboring parishes in their cluster for the mission
 - Ensure there are two rehearsals

Religious Order Priest (Preacher)

- Check in with cluster captain on the mission
- Prepare reflections based on theme; the theme for year one is "Purpose" and the theme for year two is "Discipleship"

Pastors

- Recruit lay volunteers for the *Revive* mission nights
- Download promotional materials from *Revive* website
- Communicate with the *Revive* mission catechist, combined choir chair and parish chairs on the planning of the *Revive* mission.
- Announce the *Revive* mission according to communication timeline
- Arrange inclusion of parish bulletin announcements and pulpit announcements at the end of weekly Masses prior to *Revive*

Parish Chairs

- Speak on the mission during parish council meetings and discuss promotional strategy
- Speak to fellow parishioners about *Revive*
- Invite friends and family members to *Revive*
- Make an announcement at the pulpit at the end of Mass on the Sunday prior to *Revive*

Catechist/Teacher (DRE/CRE)

- Recruit fellow catechists/teachers to assist in children's mission (all must have Virtus training certificates)
- Download children's mission documents from the *Revive* website.

Combined Choir Chair

- Attend meeting at St. Joseph's Seminary (Yonkers) in preparation for the *Revive* missions
- Speak to respective choirs
- Invite other singers to join
- Hold rehearsals prior to mission

Lay Witnesses

- Attend witness trainings (watch recap video on website if missed training)
- Prepare witness talk
- Practice witness talk
- Speak to fellow parishioners on the *Revive* mission
- Invite friends and family members to the *Revive* mission

Lay Volunteers

- Check in with pastor of host parish on the mission
- Speak to fellow parishioners on the *Revive* mission
- Invite friends and family members to the *Revive* mission

Ushers

- Check in with pastor of host parish on the mission
- Speak to fellow parishioners on the *Revive* mission
- Invite friends and family members to the *Revive* mission

Revive!

Your support and enthusiasm for *Revive* and for bringing others to Christ will encourage your friends and family to participate in this event. Particularly when it comes to following up with those who attended *Revive*, your support will be priceless.

KNOW THE FACTS!

As a member of the *Revive* team, you must be prepared. Familiarize yourself with *Revive* materials, as well as with the individuals on your team. A friend or family member may have questions on *Revive* that you might be able to answer.

PRAY FOR REVIVE!

Pray for the success of *Revive* prior to, during, and after the mission.

General outline of *Revive* presentation for lay leaders

On the weekends leading up to *Revive*, you are encouraged to ask members of the *Revive* team to give a short presentation at Mass. Anyone who is involved – whether as a witness, children’s program coordinator, parish chair, or volunteer – would be a good candidate to encourage others to attend.

Below you will find some key points that will be helpful to these parish presenters when they prepare their remarks about *Revive*. The next page has a sample script that may be helpful.

PLEASE NOTE: It is not absolutely necessary to use every item on the list below. Nor is it important to use them in the order presented. Circumstances and attitudes in the parish should determine what should be said to ensure a successful presentation.

1. Introduce yourself, your occupation, and your parish (especially if not at your home parish).
2. Describe your role in any ministry or parish organization in which you are involved.
3. Explain that you are at Mass to talk about the upcoming three-day *Revive* mission.
4. Talk about how important it is, no matter where we are spiritually, to try to continue growing closer to God. Relate a personal story about how you knew God was with you through the ups and downs of life, if possible.
5. Explain how *Revive* is a three-day program that is open to everyone – whether they come to Mass regularly or not, and that it will be an opportunity to gather with others and be inspired.
6. Complete the talk with a request for people to attend and to invite a friend or family member.

Sample lay leader presentation

Good morning/afternoon/evening!

My name is _____, and I am here to speak to you today about something that I believe is important to all of us in ___ Parish and in the Archdiocese of New York. The three-day *Revive* mission is coming up on _____ at _____, and I am excited to tell you a little bit about it.

I have been involved in its planning as a _____, and the *Revive* team is looking forward to gathering together with the members of our surrounding parishes. There will be preaching and singing and testimonies from ordinary Catholics about how they have grown in their faith. It is open to everyone, and I think all who attend will experience God's presence and walk away with something to think about.

It is important that we always remember that God loves each of us, and we understand that especially well here at Mass. *Revive* is another way that we can feel God's love and grow in community.

I hope you'll think about coming. Even if it is only for one or two of the three days, I assure you that you will get something out of it.

Thanks for listening and God bless you!

Post Revive

Faith Formation

In the days and weeks following a participant's Revive experience, they will have time to reflect on what they have learned. It is essential to invite them to continue their faith journey, and accompany them in some way. We recommend you advertise and promote a few of the existing ministries in your parishes including Bible studies, prayer groups, etc.

As an immediate follow-up to Revive, we encourage you to hold a series of weekly small group gatherings on the various questions of the mission: "Everybody lives with a purpose," "How do I know God's purpose for me?," or "Finding our purpose together in the Church." We suggest you choose a space to hold the weekly gathering, choose a ministry leader to guide the discussion and have some refreshments to share afterwards. Additional information and discussion questions will be posted on the website.

Service

During a Mass in Azerbaijan on October 2, 2016, Pope Francis said that "faith and service cannot be separated; on the contrary, they are intimately linked, interwoven with each other." Therefore, growing in faith through service is also an important element of Revive. We are partnering with Catholic Charities of New York to provide information about service opportunities for all Revive participants.

Catholic Charities helps solve the problems of New Yorkers in need -- non-Catholics and Catholics alike. The neglected child, the homeless family and the hungry senior are among those for whom we provide help and create hope. They rebuild lives and touch almost every human need promptly, locally, day in and day out, always with compassion and dignity. They help our neighbors as we would like to be helped if our family were in need.

On our website, www.FaithEveryDay.com, you will find a downloadable flyer that can be customized for your parish. The flyer will have space to include upcoming parish ministry activities that they may be interested in, as well as service opportunities in the area. Please be sure to share this unique invitation to all those who come to your cluster mission!

FORMED

For the first year of the program we also encourage you to utilize FORMED.org in your follow-up activities. FORMED is an online platform with Catholic movies, audio, books, and study series at the disposal of all parishes at no cost. Each parish has a unique parish code that enables unlimited use for this first year. It is ideal for both the home and parish setting. For more information on how to get started and the various ways to implement FORMED in your parish contact: parishcare@formed.org, or at: 1-800-777-7502. You may also contact your local New York Parish Consultant, Cheryl Avery, at chmcavery@aol.com or at: 973-670-8550.

Revive. Faith Every Day
Archdiocesan contact information

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One the web: www.FaithEveryDay.com